

Quick Start Guide

Degree Works Responsive Dashboard Layout

At login, the Student ID search box displays, along with the top tool bar. Some links will not be active until viewing a student worksheet.

VERNIESAW STATE UNIVERSITY DEGREE WORKS	ETS PLANS LINKS	
Kennesaw Sta	ate University Worksheets	
Student ID Advanced search	<u>م</u>	
	0	

- a. Select Worksheets or Plans, then search for specific student information. The Links option displays student related links to Owl Express, the Registrar, and Advising
- b. Username displays here, along with a drop-down menu with links to the user's profile and Sign out
- c. Student ID Search box
- d. Advanced Search allows the user to search by name and/or curriculum criteria

refreshed 02/08/2023 4:03 PM D			
Student ID 000340596	×	Name Student, OWL (Sturgis)	Degree Bachelor of Science
dvanced search			
evel Undergraduate Semeste	r Classification Sophomo	ore College College of Hum & Soc Sci Program	m Online - BS in Psychology Major BS-Psychology
rogram Admissions Educ-Ac	cepted in to Program (26-MA)	Y-15). Engineering Standing (27-MAY-16). Admission to	Bus 3000 or 4000 (05-NOV-18), Graphic Comm Portfolio (09-
UG-21), Dance Audition (29-S	P-21), Honors Research Scho	lar (09-FEB-22), Nursing-Accepted in to Program (01-AP	PR-22)
ndergradate Matriculation	Fall Semester 2005 Gradu	ate Matriculation Fall Semester 2018 KSU Adjust	ted Hours 21 Transfer Hours 24
5			

- e. Print, Email, and More options, which displays a menu with links to the GPA Calculator, Class History, and Notes
- f. KSU ID and Student name
- g. The Degree drop down menu allows the user to toggle between student programs
- h. Student academic and contact information

The next section includes the Academic and What-if audit tabs.

Academic What-If Format Degree progress Student View 31% 31% 35% Institutional GPA Requirements Credits
Audit date 01/27/2023 1:38 PM

- i. Toggle between Student View and Registration Checklist formats
- j. Degree progress percentage by overall Requirements and by total required Credits, and Institutional GPA
- k. In-progress classes and Preregistered classes are displayed in the student worksheet by default. Deselect these options and click the Process button to display only completed coursework.

The academic worksheet displays in the same order as the former Degree Works.

Degree: Bachelor of Science INCOMPLETE Credits required: 120 Credits applied: 42 Catalog year: 2020 GPA: 3.33	~
State Legislative Requirements INCOMPLETE Catalog year: 2020	~
Honors College Requirements INCOMPLETE Catalog year: 2020	~

The Legend is now located at the very bottom of the worksheet.

Legend					
\odot	Complete	0	Not complete		
	Complete (with classes in-progress)	()	Nearly complete - see advisor		
٢	Prerequisite	@	Any course number		
(R)	Repeated class				